

Hello,

Welcome to Naval Base Ventura County! Thank you for your interest in Navy Housing. Please review the following information, complete all forms in the enclosed package and return to us at [ventura\\_housing@navy.mil](mailto:ventura_housing@navy.mil).

**PLEASE BE SURE TO INCLUDE:**

- Your completed application packet
  - All application documents must be signed by the service member or authorized POA.
  - When possible, application should be signed with a CAC or submitted from a .mil address.
- A copy of your orders bringing you to NBVC
- A copy of your Dependency Data Sheet (Page 2) or RED/DA
- A Detaching Endorsement, History of Assignments, or stamped set of orders showing loss from your current command.

**PLEASE NOTE YOUR COMMUNITY OF CHOICE:**

- Port Hueneme
- Point Mugu
- Catalina Heights (off-base in Camarillo, 3 & 4 bedroom only, no pets – ESA or service animal ONLY.)

**NOTE: We can accept your application at any time, but cannot add you onto the NBVC active waitlist until you are detached from your previous command.**

Keep in mind base housing is not always available and Service Members may be required to find Housing out in town while on the Housing Waitlist. Our team is happy to help you with available referrals.

**What to Expect:**

1. Completed application is processed at the Housing Service Center for addition to the waitlist and forwarded to Liberty Military Housing (LMH) upon detachment OR 30 days prior to date housing needed.
2. LMH will contact the Service Member or authorized POA via email and phone, generally, no more than 30 days prior to move-in date. Wait-time may vary based on availability of homes.
3. Post move-in, expect an email from Navy Housing for a follow up. Please share any questions and/or report any concerns you might have.

You may contact the Housing Service Center for assistance: 805-982-4321 or [ventura\\_housing@navy.mil](mailto:ventura_housing@navy.mil)

Once you are assigned into a house from Lincoln Military Housing, we at the Housing Service Center are still here to assist you in any way possible. We are liaisons for all Service Members and will assist with

any questions and/or concerns you might have. Feel free to give us feedback, so that we can ensure you and your loved ones are provided with great customer service, adequate housing, and a safe living environment.

If you have any questions, please feel free to reach out.

Thank you.

V/r,